

# **Redevelopment Commission**

## **TOWN OF HIGHLAND**

**3333 Ridge Road ♦ Highland, Indiana 46322 ♦ 219-972-7598 ♦ Fax 219-972-5097**

### **Redevelopment Director, Town of Highland**

The Redevelopment Commission for the Town of Highland is seeking the best qualified problem-solver for the full-time position Redevelopment Director. The position reports to the Highland Redevelopment Commission and is responsible for overall coordination and management of the Highland Redevelopment and Economic Development Commission's business including responsibilities for economic and redevelopment projects in the Town of Highland. The Director manages all aspects of economic/redevelopment operations including management of the Town's TIF Districts, tax abatement, economic development projects and recruitment of new business. The Director is also responsible for the supervision and success of the Highland Redevelopment Department including annual budget development and oversight throughout the year, grant writing and resource development. And, the Director provides oversight to the Highland Main Street Bureau. The position works closely with all Town department heads and the Highland Clerk-Treasurer. Attendance at Town Council plenary meetings is required as is the ability to report effectively during those meetings. The Redevelopment Director is a full-time, exempt position. If selected, the Redevelopment Director would be an employee for the Town of Highland. Municipal employees, full-time, participate in the benefit plan of the Town of Highland. It is subject to change with notice. Interested candidates should send inquiries and resumes to [kdeguilio-fox@highland.in.gov](mailto:kdeguilio-fox@highland.in.gov)